CK BIRLA GROUP

ORIENT CEMENT

ଓରିଏଣ୍ଟ ସିମେଣ୍ଟ ଲିମିଟେଡ

CIN:L26940OR2011PLC013933

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ଇ-ମେଲ୍: investors@orientcement.com । ୱେବ୍‌ସାଇଟ୍: www.orientcement.com

୧୨ଶ ବାର୍ଷିକ ସାଧାରଣ ସଭା ଏବଂ ଇ-ଭୋଟିଂ ସମ୍ପର୍କିତ ସୂଚନା

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ଇ-ମେଲ୍: evoting@nsdl.co.in, ଟୋଲ୍ ଫ୍ରି ନଂ.:୦୨୨-୪୮୮୬ ୭୦୦୦/୦୨୨-୨୪୯୯ ୭୦୦୦

ନିର୍ଦ୍ଦେଶକ ମଣ୍ଡଳୀ ଆଦେଶକ୍ରମେ
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(ନିଧି ବିସାରିଆ)
କମ୍ପାନୀ ସଚିବ

ସ୍ଥାନ: ନୂଆଦିଲ୍ଲୀ
ତାରିଖ: ୩ ଜୁଲାଇ, ୨୦୨୩

CK·BIRLA GROUP

ORIENT CEMENT

Orient Cement Limited

CIN: L26940OR2011PLC013933
Registered Office: Unit VIII, Plot No. 7, Bhoinagar, Bhubaneswar, Odisha-751 012
Tel: 0674-2396930 I Fax No. 0674-2396364
Corporate Office: Birla Tower, 3rd Floor, 25, Barakhamba Road, New Delhi-110 001
Tel: 011-42092100, 011-42092190
Email: Investors@orientcement.com I Website: www.orientcement.com

NOTICE OF 12th ANNUAL GENERAL MEETING AND INFORMATION ON E-VOTING

Notice is hereby given that the 12th Annual General Meeting ("AGM") of the Members of Orient Cement Limited ("the Company") will be held on Tuesday, August 1, 2023, at 3:30 p.m. IST through Video Conferencing ("VC") / Other Audio Visual Means ("OAVM") to transact the business, as set out in the Notice of AGM.

The Company has sent the Notice of AGM along with the Annual Report for the financial year 2022-23 on July 3, 2023 through electronic mode to the Members as on June 23, 2023 whose e-mail addresses are registered with the Company/ Registrar and Share Transfer Agent /Depository Participant(s) in compliance with the General Circular numbers 10/2022, 02/2022, 02/2021, 20/2020, 17/2020 and 14/2020 dated December 28, 2022, May 5, 2022, January 13, 2021, May 5, 2020, April 13, 2020 and April 8, 2020, respectively issued by the Ministry of Corporate Affairs ("MCA") and circular numbers SEBI/HO/CFD/PoD-2/P/CIR/2023/4, SEBI/HO/CFD/CMD2/CIR/P/2022/62, SEBI/HO/CFD/CMD2/CIR/P/2021/11 and SEBI/HO/CFD/CMD1/CIR/P/2020/79 dated January 5, 2023, May 13, 2022, January 15, 2021 and May 12, 2020, respectively issued by the Securities and Exchange Board of India ("SEBI") (collectively referred to as "Applicable Circulars") and Regulation 44 of the SEBI (Listing Obligation and Disclosure Requirements) Regulations, 2015 ("Listing Regulations").

The Notice and the Annual Report for the financial year 2022-23 are also available on the Company's website www.orientcement.com, on the website of the Stock Exchanges, i.e., BSE Limited and National Stock Exchange of India Limited at www.bseindia.com and www.nseindia.com, respectively and also on the website of National Securities Depository Limited ("NSDL") at www.evoting.nsdl.com.

The Company has engaged the services of NSDL as the authorized agency for conducting of the AGM electronically and for providing e-Voting facility.

As per the provisions of Section 103 of the Companies Act, 2013 ("Act") shareholders attending the AGM through VC/OAVM will be counted for the purpose of reckoning the quorum. Facility for appointment of proxy will not be available for the AGM.

Remote e-Voting and e-Voting during the AGM

In compliance with the provisions of Section 108 of the Act read with Rule 20 of the Companies (Management and Administration) Rules, 2014, as amended from time to time and Regulation 44 of the Listing Regulations, Members will be provided with the facility to cast their votes on all resolutions set forth in the Notice of AGM using electronic voting system, i.e., through remote e-Voting provided by NSDL prior to the meeting and during the AGM.

The remote e-Voting facility will commence on: **Saturday, July 29, 2023, at 9.00 a.m. IST**

The remote e-Voting facility will end on: **Monday, July 31, 2023, at 5.00 p.m. IST**

During this period the Members can select the EVEN 124166 to cast their vote through remote e-Voting. The e-Voting module will be disabled by NSDL for voting thereafter i.e., voting shall not be allowed beyond 5:00 p.m. on July 31, 2023.

Facility for voting electronically shall also be made available during the AGM to those Members who attend the AGM and who have not already cast their vote. The Members who have cast their vote by remote e-Voting prior to the AGM may attend/ participate in the AGM through VC / OAVM but shall not be entitled to cast their vote again. Once the vote on a resolution is casted, the member shall not be allowed to change it subsequently.

A person, whose name is registered in the Register of Members as on the cut-off date, that is, Tuesday, July 25, 2023, only shall be entitled to avail the facility of remote e-Voting before or during the AGM. The voting rights of the Members shall be in proportion to the equity shares held by them in the paid-up equity share capital of the Company as on July 25, 2023.

Joining the AGM through VC/OAVM:

Members will be able to attend the AGM through VC/OAVM by login at NSDL e-Voting system and also cast vote during the AGM in case they have not voted during remote e-Voting period. The information about login credentials and steps to be followed for attending the AGM through VC/OAVM and casting vote through remote e-Voting are provided in the Notice of AGM.

Manner for updating / registering the email address:

(a) Members holding shares in physical form, who have not registered/updated their e-mail address with the Company, are requested to register/update their email address by providing the same to the Company's Registrar and Share Transfer Agent, KFin Technologies Limited by clicking on the link:https://ris.kfintech.com/clientservices/mobilereg/mobileemailreg.aspx for receiving communications electronically or by writing to the Company on Investors@orientcement.com or einward.ris@kfintech.com, along with folio number, name of shareholder, scanned copy of the share certificate (front and back), PAN card (self-attested scanned copy) and AADHAR (self-attested scanned copy).

(b) Members holding shares in dematerialized form, who have not registered their e-mail address with the Company are requested to intimate any change in their email address to the Depository Participants with whom they are maintaining their demat accounts.

Members who have acquired shares of the Company after the dispatch of this Notice and holding shares as on the cut-off date / member who has forgotten the User ID and Password, may approach NSDL at evoting@nsdl.co.in, for issuance of User ID and Password for exercising their right to vote by electronic means. However, if he/she is already registered with NSDL for remote e-voting then he/ she can use his/her existing User ID and Password for casting the vote. For detailed procedure please refer the Notice of AGM.

In case of any queries for voting through electronic means, you may refer the 'Frequently Asked Questions' (FAQs) for members and e-Voting User Manual available at the 'Downloads' section of https://www.evoting.nsdl.com. Members are requested to note the following contact details for addressing queries/grievances, if any, related to e-Voting/AGM:

Ms. Pallavi Mhatre, Senior Manager,
NSDL, 4th Floor, 'A' Wing, Trade World, Kamala Mills Compound,
Senapati Bapat Marg, Lower Parel, Mumbai 400 013,
E-mail: evoting@nsdl.co.in, Toll free no: 022-4886 7000/022-2499 7000.

By Order of the Board of Directors
For Orient Cement Limited
Sd/-
Nidhi Bisaria
Company Secretary

Place : New Delhi
Date : July 3, 2023